Headway Academic Skills

LOWER-ELEMENTARY TO UPPER-INTERMEDIATE (A1–B2)
SARAH PHILPOT, LESLEY CURNICK, EMMA PATHARE, GARY PATHARE, AND RICHARD HARRISON

Your bridge to academic success

This four-level paired skills course gives Higher Education students everything they need for academic success. It can be used alongside a general English coursebook or on its own.

The series improves students’ academic skills by:

• Developing the specific skills required for academic reading, writing, listening, and speaking through a wide range of serious topics and tasks relevant to Higher Education.

• Exploring strategies to help students with academic vocabulary, giving presentations, and developing research techniques.

• Providing freer tasks that encourage learner independence.

• Supporting and encouraging additional guided practice with new photocopiable worksheets in the Teacher’s Guide.

• Developing students’ awareness of their progress through mid-course and end-of-course tests available in both pdf and Word format for adapting to individual class needs.

• NEW Introductory Level allows teachers to introduce academic skills to students at A1 level.

Content-rich topics related to academic study

Reduced sample pages from Reading, Writing, and Study Skills Introductory Student’s Book.

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**Headway Academic Skills**

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**Listening, Speaking, and Study Skills**

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Oxford EAP NEW

A course in English for Academic Purposes
INTERMEDIATE TO ADVANCED (B1–C1)
EDWARD DE CHAZAL, SAM MCCARTER, LOUIS ROGERS, AND JULIE MOORE

Oxford EAP develops the essential skills and academic language for learners who are preparing to study in English at university level, from foundation courses to postgraduate research.

With authentic content from Oxford textbooks and videos of lecture extracts, Oxford EAP is an ideal course for learners from a wide range of disciplines. Its clear structure and user-friendly approach make it an ideal resource for experienced EAP tutors as well as teachers who are starting out in the field.

- Authentic academic content using extracts from Oxford textbooks.
- Integrated skills and academic language.
- Video-based lecture extracts to help prepare students for the university experience.
- Progressive coverage of all four skills in an academic context.
- Accessible and user-friendly approach.
- Teacher’s Handbook with comprehensive notes and ideas.

Authentic texts from OUP academic books and textbooks

Academic language based on the content of the text ties language with context

Reduced sample pages from Oxford EAP B2 Student’s Book

Independent Study tips help students become effective learners
Teacher’s Handbook

The *Oxford EAP Teacher’s Handbook* with DVD and Audio CD is designed to help both experienced and new EAP teachers in successfully preparing their students for academic study in English.

- Extensive methodology notes.
- Ideas for additional activities.
- Full answers to all tasks.

Lectures and student presentations on video

Most of the Listening and Speaking material in the course is presented on video and available to teachers on DVD for in-class use, and to students for home-study on the Student DVD-ROM.

The lecture extracts help students familiarize themselves with the language and style used in academia and help them build essential skills, such as effective note-taking.

Student presentations give students the tools needed to plan, prepare, and deliver their own presentations in their chosen disciplines.

- Over 150 minutes of video material.
- Authentic lecture extracts.
- Student presentations.
- Optional subtitles for each video.

SEE ALSO

- [Oxford Grammar for EAP](#)
  - page 59
- [Skills for Business Studies](#)
  - page 65
Q: Skills for Success

First Place/Ancillary Series School Publishing
The Book Industry Guild of New York

BEGINNER TO ADVANCED (A1–C1)
SERIES EDITORS: ANN SNOW, LAWRENCE J ZWIER, AND CHERYL BOYD ZIMMERMAN

The course that connects critical thinking, language skills, and student learning outcomes.

- The Reading and Writing and Listening and Speaking strands can be used separately or together to form a complete 200-hour programme at each level.
- Q’s question-centred approach provides a unique critical thinking framework for each unit, developing key cognitive and language skills essential for academic success.
- Clearly labelled learning outcomes, at the start of each unit, are reviewed again at the end of the unit, helping students to become more responsible learners.
- Reading and listening texts expose students to light academic content, and inspire them to formulate an individual voice around the unit topic.

Q Online Practice provides 100% new content and practice activities for every unit. Approximately 20 hours of practice per strand.

Q: Skills for Success

Introductory Level 1
Level 2
Level 3
Level 4
Level 5

Reading and Writing
Student Book with Online Practice 978 0 19 475650 1 978 0 19 475622 8 978 0 19 475623 5 978 0 19 475624 2 978 0 19 475625 9 978 0 19 475626 6
Teacher’s Book with Testing Program CD-ROM 978 0 19 475651 8 978 0 19 475627 3 978 0 19 475628 0 978 0 19 475629 7 978 0 19 475630 3 978 0 19 475631 0
Class Audio CDs 978 0 19 475644 0 978 0 19 475632 7 978 0 19 475633 4 978 0 19 475634 1 978 0 19 475635 8 978 0 19 475636 5

Listening and Speaking
Student Book with Online Practice 978 0 19 475646 4 978 0 19 475610 5 978 0 19 475611 2 978 0 19 475612 9 978 0 19 475613 6 978 0 19 475614 4
Teacher’s Book with Testing Program CD-ROM 978 0 19 475647 1 978 0 19 475615 0 978 0 19 475616 7 978 0 19 475617 4 978 0 19 475618 1 978 0 19 475619 8
Class Audio CDs 978 0 19 475645 7 978 0 19 475605 1 978 0 19 475606 8 978 0 19 475607 5 978 0 19 475608 2 978 0 19 475609 9

Q: Skills for Success iTools 978 0 19 475686 0 978 0 19 475688 4 978 0 19 475690 7 978 0 19 475692 1 978 0 19 475694 5 978 0 19 475696 9

Think critically. Succeed academically.

Learning outcomes are clearly stated at the start and end of the units

Thought-provoking unit questions provide a clear focus for the units and encourage students to think critically from the start

Reduced sample pages from Q: Skills for Success Listening and Speaking Student Book 2

Q: Skills for Success

Listening and Speaking

Learning Outcomes

Listening
understanding cause and effect
Vocabulary
word families: nouns and verbs
Grammar
there’s and it’s
PrOnunciation
schwa in unstressed syllables
Speaking
asking for and giving examples

UNIT
2

UNIT
2

20 UNIT 2
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21
Q_LS_475601_SB2_U02.indd   21
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How can colors be useful?

In a group presentation, describe key aspects of a building that the group members have designed.

Preview the Unit
Discuss these questions with your classmates.

Why can wearing black clothes at night be dangerous? Why do traffic police sometimes wear orange?

Imagine you want to paint your house. What color do you choose? Why?

Look at the photo. Why do you think the butterfly is yellow?

Discuss the Unit Question above with your classmates.

Listen to The Q Classroom, Track 13 on CD 1, to hear other answers.

How can colors be useful?

Reduced sample pages from Q: Skills for Success Listening and Speaking Student Book 2
Reason To Write
Strategies for Success in Academic Writing
ELEMENTARY TO ADVANCED (A2–C1)
ROBERT F COHEN, JUDITH L MILLER, MARY R COLONNA, AND JUDY E GILBERT

Guidelines, strategies, and practice in writing for academic success.
• Reason To Write takes students through the writing process from generating ideas, drafting and revising, to proof-reading and editing.
• The first two books in the series concentrate on paragraph writing; the last two books focus on essay writing.
• Each theme-based unit contains a short, thought-provoking reading passage to spark students’ interest and provide meaningful issues to write about.
• Accompanying activities establish a framework for lively, in-depth discussion and the development of analytical thinking skills.
• All instruction in each unit is thoroughly integrated with the theme and the writing objectives, so that students proceed seamlessly from the preparatory stages of writing to the completion of a final written piece.

Effective Academic Writing
Second Edition
BEGINNER TO UPPER-INTERMEDIATE (A1–B2)
ALICE SAVAGE, PATRICIA MAYER, MASOUD SHAFIEI, RHONDA LISS, AND JASON DAVIS

Building on the success of the First Edition, Effective Academic Writing, Second Edition has a new Introductory Level, more academic content, a colourful design, and digital resources for teachers and students.
• NEW Introductory Level provides support and instruction for success in the lowest-level writing courses.
• NEW More assignments provide additional practice in key writing skills.
• Step-by-step Writing Process guides and refines writing skills.
• Models of student essays enhance learners’ comprehension of writing modes.
• An extensive, yet structured writing task is included in every unit.

Timed writing practice, including IELTS, TOEFL®, and TOEIC®-style online writing tests, prepares students for success in international exams.

FORTHCOMING Online Writing Tutor provides further practice inside and outside the classroom.

FORTHCOMING Online Grammar Practice supports students in using appropriate grammar structures and enables teachers to assign, track, and mark work quickly and easily.
Lecture Ready

Strategies for Academic Listening and Speaking

Second Edition

LOW-INTERMEDIATE TO UPPER-INTERMEDIATE (B1—B2)

SERIES EDITORS: PEG SAROSY AND KATHY SHERAK WITH LAURIE FRAZIER AND SHALLE LEEMING

Lecture Ready Second Edition has two videos per chapter, providing students with more opportunities to develop the skills to succeed in the higher education classroom.

- Techniques for listening within an academic context prepare students for the challenges of academic work.
- NEW Note-taking section in each chapter introduces key strategies for recording information.
- Presentation skills are developed through real-life video examples.
- Audio and video download allows practice anytime, anywhere.
- FORTHCOMING Online, video-based assessment allows teachers to assign, track, and mark work quickly and easily. In addition students can track their progress to understand what they have mastered, and where they still need practice.
- NEW e-Book available for tablet devices.

Open Forum

Academic Listening and Speaking

ELEMENTARY TO ADVANCED (A2—C1)

ANGELA BLACKWELL, THERESE NABER, JANIE DUNCAN, AND AMY PARKER

A listening and speaking series that prepares students for academic work.

Open Forum provides exposure to academic content areas – while developing essential listening and speaking skills.

- Interesting and engaging listening texts presented in real language.
- Many opportunities for conversation practice and student interaction.
- Focused vocabulary and pronunciation sections.

The Students’ Site offers downloadable MP3s and worksheets for more listening practice.

Inside Reading

The Academic Word List in Context

Second Edition

Winner David E. Eskey Award (First Edition)

BEGINNER TO ADVANCED (A1—C1)

SERIES DIRECTOR: CHERYL BOYD ZIMMERMAN

ARLINE BURGMEIER, KENT RICHMOND, BRUCE RUBIN, AND LAWRENCE J ZWIER

With a new Introductory Level, Inside Reading Second Edition prepares all students to deal effectively with academic texts, while acquiring key academic vocabulary from the Academic Word List.

- NEW Introductory Level introduces researched-based vocabulary methods to lower-level students.
- Explicit reading skills, such as inference, working with graphs and tables, annotation, and recognizing context clues, provide the foundation for effective, critical reading.
- High-interest texts from academic content areas, such as psychology, engineering, the arts, technology, and business, motivate students.
- Systematic acquisition of the entire Academic Word List through targeted receptive and productive activities creates independent word leaners.
- Examples from the Oxford English Corpus teach real-life English.
- iTools digital resources build language proficiency through authentic videos, audio, and whole-class vocabulary activities. The customizable Unit, Mid-term, and Final Tests evaluate students’ progress, and the print-and-go Worksheets provide additional reading practice.

Well Read

Skills and Strategies for Reading

ELEMENTARY TO ADVANCED (A2—C1)

MINDY PASTERNAK, ELISAVETA WRANGELL, LAURIE BLASS, KATE DOBIECKA, AND KAREN WIEDERHOLT

Brings reading to life with engaging texts, key strategies, and effective teacher support.

- Authentic texts with graphical representations such as charts, graphs, or timelines.
- Key reading skills for effective, critical reading, as well as portable vocabulary strategies.
- Writing and online extension activities allow students to synthesize content and make it their own.
- PowerPoint® Teaching Tool brings material to life.
- ExamView Pro® Test Generator for customizable tests and quizzes.
Oxford Grammar for EAP

INTERMEDIATE TO ADVANCED (B1–C1)  
KEN PATTERSON WITH ROBERTA WEDGE

English grammar and practice for Academic Purposes for students on English medium university or pre-university courses.

Oxford Grammar for EAP (English for Academic Purposes) provides students with the functional grammar and academic vocabulary support they need in order to succeed in their studies, whatever their chosen subject.

• Demonstrates and practises how to use strategies for academic writing and speaking such as comparing and contrasting, arguing and persuading, talking about cause and effect, and paraphrasing.

• Reviews and consolidates the key grammatical areas needed for essay writing and presentations such as modal verbs, noun phrases, conditionals, and relative clauses.

• Puts theory into practice with exercises which test knowledge and challenge understanding, so that students can incorporate new language in their writing and speaking.

• Academic Word List glossaries help with learning high-frequency academic vocabulary.

• Suitable for students on English medium university or pre-university courses, across a wide range of disciplines, e.g. business, finance, natural sciences, engineering, and technology.

• Supports all levels of Oxford EAP but works effectively as a supplement to any course or for individual study.

4 Being formal and informal

Introduction

Academic language should always be clear and logical. It is essential to avoid ambiguity in order to ensure that your writing is comprehensible to your intended readers. Sometimes your readers may already know the topic you are discussing, but they may not be familiar with the terminology that the academic discipline uses for this.

A number of variables can influence your choice of language;

• What should you say when you want to make a point?
• Should you use passive or active forms?
• How much detail should you provide?
• How much language should you use?
• What words should you use?

Many young people graduating from university are unsure about the duties they will undertake during the course of their careers. This text will help you to understand the importance of different career pathways and how to prepare for these.

There are many ways to nominalize. They can be used in a variety of ways to make your prose more powerful and to provide a clearer expression of the ideas you are trying to convey. Sometimes you can use a completely different noun when you nominalize:

• The judge will make the final decision on who is to be convicted of the crime.

Some nouns can be nominalized by adding the -ing ending:

• He enjoyed his time in the field.

Some nouns can be nominalized by using the -ation ending:

• The legislation provides a framework for the continued operations of the company.

The context in which it is exhibited may determine which form is best for your purpose:

• The formal verbs, nouns and adjectives page 000

TIP

• Note that you can also nominalize by using the -ity ending:

• The legislation provides a framework for the continued operations of the company.

The context in which it is exhibited may determine which form is best for your purpose:

• The judge will make the final decision on who is to be convicted of the crime.

Some nouns can be nominalized by using the -ism ending:

• The legislation provides a framework for the continued operations of the company.

The context in which it is exhibited may determine which form is best for your purpose:

• The judge will make the final decision on who is to be convicted of the crime.
Speak Now NEW
Communicate with Confidence

BEGINNER TO UPPER-INTERMEDIATE (A1–B2)
JACK C RICHARDS AND DAVID BOHLKE

Speak Now is the first conversation course with fully integrated video, aimed at developing students’ conversational language skills. Focusing on functions, the course provides students with successful and practical learning outcomes.

- The speaking component in every activity offers students plenty of useful, everyday language with clear models and personalization.
- Self-contained material for each 45–50 minute conversation class provides visible and attainable targets for each lesson.
- Regular review lessons and CEFR Self-Checks help students monitor their progress and ensure a sense of real achievement.

iTTools digital resources add an interactive dimension to lessons and help students to develop their speaking skills even further. The Multi-Skill Bonus Pack contains an extensive range of resources to expand the Student Book lessons.

- The English in Action video material, found on iTTools and DVD, provides real-world speaking models, developing listening and pronunciation skills.

**FORTHCOMING** Online Practice encourages language practice, and voice ‘record and submit’ software allows teachers to assess each student’s performance easily, and track their progress.

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Tactics For Listening
Third Edition

BEGINNER TO INTERMEDIATE (A1–B1)
JACK C RICHARDS WITH GRANT TREW

The world’s favourite listening course now with more listening and more testing.

**Tactics For Listening** Third Edition features Jack Richards’ practical-English methodology and easy-to-teach format, now updated for today’s classroom and self-assessment needs.

- Listening practice with dictation activities.
- Pronunciation activities help students to make themselves understood.
- Tactics for Testing sections. Ideal for assigning as homework.
- Audio Download Center provides downloadable online MP3 files with access to selected Student Book audio.
- Testing Program and Resource CD-ROM. Includes TOEFL®, TOEIC®, and IELTS-style tests, plus Bonus Conversation Worksheets.

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People, Places, and Things

**Listening**
BEGINNER TO PRE-INTERMEDIATE
SERIES CONSULTANT: LIN LOUGHEED

The listening course with activities that mirror the format of standardized tests such as the TOEFL® and TOEIC® Tests.

- Multiple-choice question-type format test preparation.
- Training in various listening skills.
- Emphasis on vocabulary development.
- Extensive speaking activities help prepare students for the TOEIC® and TOEFL® exams.
- Each unit is thematically linked to the corresponding unit of *People, Places, and Things Reading* (see page 62).
Tune In
Learning English Through Listening
FALSE-BEGINNER TO INTERMEDIATE
JACK C RICHARDS AND KERRY O’SULLIVAN
Develops listening skills and introduces over 50 features of natural, spoken English.
• Easy-to-check material.
• Accessible and entertaining listen-and-learn audio.
• A variety of listening genres.
• Extensive speaking practice encourages students to try out new vocabulary and features of spoken English.

Join In
Developing Conversation Strategies
FALSE-BEGINNER TO PRE-INTERMEDIATE
JACK C RICHARDS AND KERRY O’SULLIVAN
The series that focuses on the use of spoken language and how to sound natural.
Each lesson provides students with opportunities to listen to natural English and practise in pairs and groups.
Conversation Strategy sections get students to notice features of spoken English before practising it themselves.
The Student Audio CD provides more examples of the strategies in context and models for conversation practice.

Panorama Listening
Building Perspective Through Listening
BEGINNING TO INTERMEDIATE
DAPHNE MACKEY
Offers focused practice in content areas through a series of high-interest listening passages.
Each unit contains three thematically linked listening passages that correlate to the corresponding unit in Panorama Reading (see page 63).
• Pre- and post-listening activities maximize opportunities for vocabulary development.
• Discussion activities develop critical thinking and communicative interaction.
• Student Audio CD encourages self-study.

Talk Time
FALSE-BEGINNER TO INTERMEDIATE
SUSAN STEMPLESKI
The conversation course that gets students talking – confidently!
• Each lesson begins with pattern practice, and culminates in free speaking practice.
• Recycling of grammar and vocabulary throughout builds confidence.
• Vocabulary organized around related lexical areas helps language acquisition.
• Listening and grammar in manageable chunks allows for plenty of speaking time.
• Conversations combine vocabulary and grammar allowing students to use language in a natural context.
• Check your English’ review for each unit.

Person to Person
Third Edition
FALSE-BEGINNER TO PRE-INTERMEDIATE
JACK C RICHARDS, DAVID BYCINA, AND INGRID WISNIEWSKA
This highly regarded series focuses on building confidence in using language needed in everyday settings.
A three-level listening and speaking course with a functional syllabus that focuses on everyday language. The lessons are based on realistic conversations and include task-based activities.
• Focuses on listening and speaking skills for students who lack confidence in speaking.
• Vocabulary support helps students to complete the tasks.
• Student Audio CD provides listening practice outside the classroom.
• Class Audio CDs use a variety of accents for real-life listening practice.
Select Readings
Second Edition
ELEMTARY TO ADVANCED (A2–C1)
LINDA LEE, ERIK GUNDERSEN, AND JEAN BERNARD

Teacher-approved readings for today's students.

Select Readings Second Edition is a reading skills series for upper-secondary and university students. All reading selections and skill-building activities have been chosen by teachers to ensure topical relevance and learner success.

- After You Read skill labels identify reading skills practised in each unit.
- Second Reading provides an opportunity for students to re-apply and practise reading skills.
- Building Vocabulary section focuses on word-analysis skills such as adjective suffixes.
- Mini-Dictionary encourages vocabulary development and learner independence.
- Test-focused activities simulate questions from TOEIC®, TOEFL®, and IELTS.
- Words to Remember chart offers a quick reference for core vocabulary.

- iTools features each Student Book on screen, with embedded audio, answer keys, and quick access to additional content.
- Assessment program includes TOEIC®, TOEFL®, and IELTS-style tests to help students gain confidence with standardized questions.
- Audio Download Center provides access to Student Book audio.

Totally True
BEGINNER TO INTERMEDIATE (A1–B1)
JANN HUIZENGA

Unusual, surprising, and engaging true stories with language levels that match the Oxford Bookworms syllabus.

- True stories on a wide range of topics from around the world introduce new vocabulary.
- Activities, Review Units, and Unit Tests all practise and help students remember the new vocabulary.
- ‘Learn word partnerships’ sections introduce key collocations for one or two of the new vocabulary items.
- Personalization activities mean students use the new vocabulary meaningfully.
- A unit-by-unit glossary at the back of the book helps students look up new words.

People, Places, and Things
Reading
BEGINNER TO INTERMEDIATE (A1–B1)
LIN LOUGHEED

The reading course with activities that mirror the format of standardized tests such as the TOEFL® test and the TOEIC® test.

A reading and vocabulary series with 24 reading passages in each book. Test-style activities include ‘main idea’, ‘detail’, and ‘inference’ multiple-choice questions.

- Vocabulary review in every unit.
- Test-style questions familiarize students with question types in standardized tests such as the TOEFL® test and the TOEIC® test.
- Vocabulary recycling throughout the books so that students become familiar with new words.
- Unit Quizzes test students’ understanding.
- Vocabulary Self-Quiz revises new words.
Cover to Cover
Reading Comprehension and Fluency
LOW-INTERMEDIATE TO UPPER-INTERMEDIATE (B1–B2)
RICHARD R DAY, JUNKO YAMANAKA, KENTON HARSCH, AND LESLIE ONO

Combines extensive reading and fluency strategies with reading and vocabulary skills.
A three-level series that uses extracts from magazines, newspapers, and literature to introduce students to extensive reading. Includes extracts from popular classics in the Oxford Bookworms Library, including The Phantom of the Opera and The Adventures of Tom Sawyer.
- Reading texts explore up-to-the-minute issues such as online gaming, why more women are choosing to stay single, and the secret of a long life.
- Reading comprehension and fluency strategies develop key skills such as predicting, scanning, and identifying main ideas.
- Timed reading activities and reading rate charts motivate students to read faster.
- Vocabulary activities focus on looking at meaning in context and expanding vocabulary.

A CD-ROM with customizable tests makes it easy for teachers to create their own unique testing material to use with each level.

Panorama
Building Perspective Through Reading
ELEMENTARY TO UPPER-INTERMEDIATE (A2–B2)
KATHLEEN F FLYNN

High-interest readings grouped in units, each with three chapters that are linked by theme. The first reading is about an individual, the second a related place, and the third a related concept or event.
- Vocabulary and concepts recycled through three linked readings per unit.
- Strong vocabulary strand prepares students for academic reading.
- Straightforward exercises make the units easy to teach.
- Review at the end of each unit includes writing and discussion activities.

Test-generating software for creating and customizing tests and quizzes.

Writing for the Real World
ELEMENTARY AND INTERMEDIATE (A2–B1)
ROGER BARNARD, DOROTHY E ZEMACH, AND ANTOINETTE MEEHAN

Writing for the Real World combines practice activities and key reference material, providing coverage of core writing skills needed by adults in general and business contexts.
- Examples of good writing for a range of text types, with a focus on email.
- Practice in a range of functions, e.g. asking for information, and complaining.
- Tips for improving writing.
- Reference section covering layout, punctuation, style, and register.